

SPRING BRANCH-MEMORIAL PUBLIC SAFETY COOPERATIVE  
CONTRACT AGREEMENT TRAINER  
ADVISORY BOARD MEETING  
FEBRUARY 10, 2010  
0800

MEETING MINUTES

- BOARD: Ms. LeaAnn Lockard, Chairman- Present  
Mr. Michael Puig, Member- Present  
Ms. Carolyn DeBrick, Member- Present  
Capt. Gary Silver, Training Coordinator- Present
- Call to Order: The Members of the Advisory Board were welcomed
- Past Business: The past Audit was discussed with the Board Members. The new cost of application was discussed. The \$1000.00 fee disclosed and that the member agencies agreed and split the cost. No discussion
- Last Training Cycle: The last training cycle was discussed in relation to the current cycle. This cycle started September 1, 2009 and will continue until August 31, 2011. 40 hours if in-service training will need to be obtained by officers with mandates. (mandates to be discussed in detail later). No discussion
- Class Topics: The list of classes that were presented by the CoOp were read in total. This list, as explained by Captain Silver included classes from the last Board Meeting in January 2009 through February 2010. The difference between regular class and tactical were explained by category. S.A.R.S. training was explained and comments were made by Members Lockard and DeBrick. Hate Crimes class was explained and how the officers and dispatchers were appreciative of the class. The ADL was discussed and remarks of appreciation for that effort were noted by members Lockard, DeBrick and Puig.
- Officers Trained: The amount of officers and telecommunicators trained during that period was discussed and the total of 277 was announced. Captain Silver explained to the Board that if you were to take the average cost of outside training per class and figure per diem and hotel costs, the CoOp was extremely cost effective. Positive remarks by members Lockard, DeBrick and Puig were noted.
- Pass/Fail Issues: The pass/Fail issues were discussed. The only issues that were brought out were from the two past classes that have been discussed previously. No discussion noted .
- Student Assistance: Student Assistance was again discussed and the only issue of this being needed was discussed again with the Board. All Members in agreement over this issue.

Class Evaluations: The Class Evaluation issue was discussed with the Board. The issue of very dry classes and the students wanting more Power Point. However, overall the evaluations were very positive in nature.

Course Type,  
Frequency and  
Location: The types of courses offered being Mandated, Tactical and desired were discussed as well as the new CIT Refresher. Remarks by all members noted on the issue.

Class Attendance: Class Attendance was discussed whereas Captain Silver stated that sign in sheets were strictly enforced and on classes of 8 hours or more, AM and PM sign in sheets would be used to enforce attendance after the lunch hour. Captain Silver advised the Board that in the distant past, in-service as well as cadet courses were tainted with attendance issues in his opinion and that this would not be tolerated in this CoOp. Positive remarks were noted by Members Lockard, DeBrick and Puig.

Admission Standards: Admission Standards were discussed and Captain Silver stated that issues of training on Certified versus Non Certified students in certain areas of topic content could not be instructed to Non-Certified personnel. Captain Silver further explained that in areas such as Critical Incident, fire personnel and telecommunicators were always involved due to the working relationship of the CoOp members. Mutual agreement noted from all Board Members.

New Training  
Mandates: The new mandates were discussed with the Board. Specifically officers with their Basic Certificates would need to attend 3232/3939, CIT Refresher and the State and Federal Law Update within the Training Cycle. Officers with an intermediate certificate and above are only mandated to attend the State and Federal Law Update. However, regardless of level of certification, 40 hours every two years and 80 hours per complete training cycle would need to be accomplished. Agreement and understanding was noted by the Board Members.

Training Needs: These issues were covered under the last Mandate Topic.

Questions: Member DeBrick posed a question on "Terrorism Training" and why it didn't appear on the list. Captain Silver advised that if you, as an instructor didn't know it, do it and been there done that, don't teach it to policeman. We normally outsource that topic to professionals in that field and that is normally done at other locations and other training establishments. Member DeBrick was in total agreement as well as Member Puig and Member Lockard.

Minutes continued  
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Captain Silver also advised the board of a pending lawsuit against the SBISD Police Department and an organization called Texas Appleseed. The suit may involve issues of training, Use of Force and other issues. This discussion was lengthy and discussed in detail by Members Lockard, DeBrick and Puig.

Adjourn: 0930