

MINUTES
SPRING BRANCH/MEMORIAL PUBLIC SAFETY COOPERATIVE
AGREEMENT TRAINER ADVISORY BOARD MEETING
January 30, 2009
8:00AM

BOARD: Lea Ann Lockard, Chairman, Spring Branch ISD (A)
 Michael Puig, Member, Village Fire Department (A)
 Carolyn DeBrick, Public Member
 Gary Silver, Training Coordinator

Call to Order: Members welcomed

Recent Audit: Captain Silver advised the Board Member(s) of the outcome of the recent Commission Audit. Ms Debrick commented about how well the results of that audit came out and complimented the Training Coop on those results.

Past Classes: A printout of classes given since the last Board Meeting was distributed and discussed by Ms Debrick. The amount of Officers and Telecommunicators trained was also discussed.

Classes Offered: The classes offered was discussed with the Board Member(s) and whether they were mandatory or optional. The focus, according to Captain Silver during this discussion was on the mandatory classes due to the upcoming end of the training Cycle. The upcoming 3232/3939 was the topic of discussion due to the fact that this would be one of the final mandatory courses taught by the Coop before the end of the current training cycle.

Past Conference: The most recent Training Conference was discussed and the information gathered at that conference was discussed with no questions.

Deficient Officers: The topic of deficient officers in their training was discussed and Ms Debrick and I discussed the options. Sending what little number of officers out to outside schools or hold almost one on one here through the Coop. The answer will be in the next few months as the end of the cycle draws near.

Pass/Fail Issues: Pass/ Fail issues were discussed and I explained that we have only had two issues in the past. I explained that we work with the Officer/Students to make sure that they understand the questions and that the instructor versed questions are on the student intelligence level.

Student Assistance: This issue parallels the Pass/Fail Issue and Ms Debrick and I discussed the help that we offer any student with learning issues.

Class Evaluations: This issue was discussed at length and Ms Debrick asked about the evaluation forms. We discussed the fact that there is plenty of room for comment and that the forms also allow for submission at the end of class anonymously.

Comments: Ms Debrick was very complimentary overall concerning the Coop.

Adjournment: Meeting was adjourned and a discussion of the possibility of a second meeting this year. As the year progresses, I advised her that I would be staying in touch with the Board Members for the possibility of that second meeting.

Gary L. Silver
Captain
Training Coordinator