

**VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD MEETING
WEDNESDAY, DECEMBER 19, 2018, 6:00 P.M.
HEDWIG CITY HALL**

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **WEDNESDAY, December 19, 2018, 6:00 P.M.**, at Hedwig City Hall, 955 Piney Point. Houston, Texas 77024

1. CALL TO ORDER

2. COMMENTS FROM THE PUBLIC

3. CONSENT AGENDA – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

3A. Approval of Minutes – November - Regular Board meeting 11/28

3B. Approval of bills paid –November-2018

4. REPORTS

4A. Treasurer’s Financial Reports –November - budget payments from Bunker hill

4B. Fire Chief’s Report -Events of November 2018; Monthly Performance; Record of Calls, and Response Times

5. CONSIDERATION OF CONTRACTS/AGREEMENTS – The Board will discuss and consider possible action on the following:

None

6. CONSIDERATION OF RESOLUTIONS – The Board will discuss and consider possible action on the following:

None

7. DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS –

7A. Discussion from sub-Committee updates (roof project, fire station renovation, dispatch, etc....)

7B. Presentation by the City of Bunker Hill Village:

- 1) Resolution of Bunker Hill Village’s Membership in the Village Fire Department
- 2) Proposal for a Future Village Fire Department Second Station

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- 8. CLOSED SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to discuss following matters:
- 8A.** Executive Session- Closed session in accordance with the Government Code Sec. 551.071. Consultation with Attorney; Closed Meeting.
A GOVERNMENTAL BODY MAY NOT CONDUCT A PRIVATE CONSULTATION WITH ITS ATTORNEY EXCEPT:
- 1) When the Governmental body seeks the advice of its Attorney about:
 - (A) Pending or contemplated litigation; or
 - (B) A settlement offers
 - 2) On a matter in which the duty of the Attorney to the Governmental Body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter
Bunker Hill Withdrawal
- 9. ACTION – CLOSED SESSION** – The Board of Directors will discuss and consider any actions necessary on items discussed in Executive Session
- 10. CONSIDERATION OF AND ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:
- 10A.** Discussion and possible action on retaining the 4th quarter ambulance revenue for 2018
- 10B.** Discussion and action on continuing agreement with Taber and Burnett for VFD accounting services. Monthly service fee will increase by \$100 from \$725/monthly to \$825/monthly with an additional Accounting CS software fee of \$27.
- 10C.** Discussion and possible action on potential amendments/updates to the existing inter-local agreement and discussion regarding a new inter-local agreement.
- 11. FUTURE TOPICS**

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12. NEXT MEETING DATE

12A. Location of future meeting

13. ADJOURNMENT

I certify that the agenda for the 19th of December 2018, Regular Monthly Meeting was posted at the fire department this the 12th day of December 2018, at 12:34 p.m.

Marlo Longoria, Administrative

The facility is wheelchair accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 or FAX (713) 468-5039 or longoria@villagefire.org for further information.